EU CONEXUS
European University for Smart Urban Coastal Sustainability

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Framework of the Seed Funding call for project support

D10.1-Version 3

2025, WP10 - Project Development Support for Education, Research & Innovation

Contractual due date (from GA): 31 January 2023

Delivery date: Version 3: 15 June 2026

Version 2: 18 July 2025

Version 1 : 26 May 2023

WP leader: La Rochelle Université

Contributors: LRUniv, UTCB, SETU, FredU, EU-CONEXA

Dissemination level: public

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Executive summary/abstract:

The European University for Smart Urban Coastal Sustainability has established under the EU-CONEXUS Plus framework a Project Development Support Office composed of expert-staff based in four partner-universities in order to develop EU-CONEXUS SmUCS collaborative projects.

The Project Development Support Office aims at increasing mobilisation of EU-CONEXUS community (teachers, researchers, head of departments, directors) in developing common projects either internally or in response to external calls for proposals. It offers training, information sessions to the community and facilitates collaboration of project development support structures through knowledge and expertise sharing.

Based on the Description of the Action (Annex 1 of the Grant Agreement for EU-CONEXUS Plus – Grant Agreement N° 101089709), the Project Development Support Office has developed two calls for project support: the EU-CONEXUS Project Development Fund (1) and the EU-CONEXUS Seed funding mechanism (2). The deliverable D12 describing the framework for the two calls for project support was submitted to the European Commission on May 16th, 2023.

However, following the internal decisions that were made within EU-CONEXUS Plus partners while launching the different call rounds, and following the mid-term review meeting with the European Commission (that was held on March 3rd, 2025), it was decided to update this deliverable D12 as several changes were made to the framework of the calls.

First, the Project Development Fund (1) was canceled as it was considered not eligible by the European Commission. It has to be noted that no projects and no funding has been supported by this fund.

Second, the Seed Funding instrument (2) was launched through 4 calls that were launched successively:

- Seed Funding Call 1: 26/05/2023 – 31/10/2023
- Seed Funding Call 2: 23/01/2024 – 30/04/2024
- Seed Funding Call 3: 16/01/2025 – 25/04/2025
- Seed Funding Call 4: 04/06/2025 – 29/08/2025

The four descriptions of the Seed Funding calls are presented below.

Description:

This deliverable was prepared by the Project Development Support Office and submitted for the approval of WP10 members (validation on 16/06/2025), Academic Council (validation on 15/07/2025) and Research Council (validation on 09/07/2025).

EU CONEXUS
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SEED FUNDING CALL 1

26/05/2023 – 31/10/2023



Open call for Seed Funding

EU-CONEXUS AMBITION

The European University for Smart Urban Coastal Sustainability (EU-CONEXUS) is a transnational European higher education and research alliance addressing global and local challenges by tackling coastal environmental, technical, economic and societal needs. EU-CONEXUS is a fully-fledged university. It offers education, training, study programmes, performs research and links with socio-economic actors for supporting innovation.
To find more information, please visit the EU-CONEXUS Website.

The EU-CONEXUS community brings together researchers, teachers and students from the different partner institutions and aims to foster internal collaboration between them by offering **Seed Funding.**

OBJECTIVES OF THE SEED FUNDING

The overall objective of the Seed Funding is to enhance collaboration between EU-CONEXUS partners in education, research and innovation on SmUCS topics.
Therefore research & academic teams from EU-CONEXUS partner universities can apply for funding through the Seed Funding in order to develop small-scale internal collaborative education, research and innovation projects in the field of Smart Urban Coastal Sustainability (SmUCS).

Expected outcomes of the projects must be tangible: possibility to work together on a bigger project, joint research, joint participation in a conference, preparation of a joint publication, joint study programme, etc.

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ELIGIBILITY CRITERIA

- ✓ Eligible beneficiaries are the nine EU-CONEXUS partner universities. Other organisations can participate but do not receive any funding.
- ✓ A project proposal must be submitted.
- ✓ The project proposal subject must be in the field of Smart Urban Coastal Sustainability (SmUCS).
- ✓ At least 2 researchers or academics from 2 different EU-CONEXUS partner universities must be involved in the project (other organisations cannot be part of this core group).

  The proposed projects can be funded for up to maximum 12 months.

EVALUATION CRITERIA

The proposal will be assessed with regards to 3 main criteria:

- ✓ **Scientific excellence**: Relevance of the project with regards to the societal challenge of Smart Urban Coastal Sustainability, Scientific contribution and innovation of the proposed project, Appropriateness, completeness and clarity of the methodology
- ✓ **Impact**: Impact of proposed activities and results, in particular for EU-CONEXUS, Expected outcomes
- ✓ **Quality & efficiency of implementation**: Work plan, Organisation, Budget coherence with regards to project ambition, Deliverables

Proposals involving more partner universities will be prioritised.

FUNDING CRITERIA

- ✓ Eligible costs are: consumables, conference fees, publication fees, travels, equipment, etc. (no personnel costs are eligible). A detailed budget must be provided.
- ✓ The funding is **maximum €4400 (VAT included) per project.**
- ✓ Co-funding is allowed whether it comes from the partners' own funds or from public or private funds.
- ✓ The expenses related to each project are taken in charge directly by EU-CONEXUS.
- ✓ There is funding available for approximately 15 small-scale projects in total distributed within the 3 calls (around 5 projects supported per call).

APPLICATION

- ✓ The project leader has to send the **completed application form** (Annex 1) to the following email address: projects@eu-conexus.eu
- ✓ **Deadline for applications is October 31st, 2023 at the latest** (two follow-up calls will be launched in January 2024 and January 2025).

SELECTION RULES

- ✓ A two-step-evaluation will take place:

  - In a first step the Project Development Support Office will assess the conformity of the application to this call and its technical eligibility. Applications will be anonymised.

  - In a second step, anonymised applications will be evaluated by a rotating committee composed of 3 representatives from 3 partner universities (committee members will come from EU-CONEXUS Plus Work Package in charge of setting up the Project Development Support Office). For this first call, the committee members will come from University of Rostock, Agricultural University of Athens and Frederick University. A ranking of the projects will be provided by the committee and approximately 5 proposals will be selected for funding.

- ✓ The projects selected will be presented to the Research or Academic Councils depending on the field covered by the projects.
- ✓ A report will be requested at the end of each project.

The Project Development Support Office is in charge of managing the Seed Funding. For any question you can contact the team of project officers at the following address: projects@eu-conexus.eu.

The Project Development Support Office missions are to:

1) *Manage the Seed Funding & Project Development Fund,*
2) *Provide support to projects' holders for preparation and submission of projects in response to external calls for proposals (this includes: advice on relevant calls, advice on structuring projects, support for finding partners, administrative support, budget preparation, proof-reading, support for proposal submission…).*

MORE INFORMATION

Contact: projects@eu-conexus.eu

More information on the EU-CONEXUS website

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SEED FUNDING CALL 2

23/01/2024 – 30/04/2024



Open call for Seed Funding 2024

EU-CONEXUS Ambition:

The European University for Smart Urban Coastal Sustainability (EU-CONEXUS) is a transnational European higher education and research alliance addressing global and local challenges by tackling coastal environmental, technical, economic and societal needs (SmUCS challenges). EU-CONEXUS is a fully-fledged university. It offers education, training, study programmes, performs research and links with socio-economic actors for supporting innovation.
To find more information, please visit the EU-CONEXUS Website.

The EU-CONEXUS community brings together researchers, teachers and students from the different partner institutions and aims to foster internal collaboration between them by offering **Seed Funding.**

Objectives of the Seed Funding:

The overall objective of the Seed Funding is to enhance collaboration between EU-CONEXUS partners in education, research and innovation on SmUCS challenges.
Therefore research & academic teams from EU-CONEXUS partner universities can apply for funding through the Seed Funding in order to develop small-scale internal collaborative education, research and innovation projects starting from challenges in the field of Smart Urban Coastal Sustainability (SmUCS).

Smart Urban Coastal Sustainability (SmUCS) means for EU-CONEXUS to focus its education, research & innovation, and knowledge-sharing activities on defining, understanding and addressing societal challenges that are experienced by communities from urban and semi-urbanised coastal regions (rivers, seas and oceans).

Expected outcomes of the projects must be tangible: possibility to work together on a bigger project, joint research, joint presentation in a conference, preparation of a joint publication, joint study programme, etc.

For information: Seed Funding shall be distinguished from the Project Development Fund that aims at supporting applications to external funding (Horizon Europe or Erasmus + exclusively). Get to know more about it by clicking this link.

Eligibility criteria:

- ✓ Eligible beneficiaries are the nine EU-CONEXUS partner universities. Other organisations can participate but do not receive any funding.
- ✓ A seed funding project proposal must be submitted.
- ✓ The project proposal subject must address one or several challenges in the field of Smart Urban Coastal Sustainability (SmUCS).
- ✓ At least 2 researchers or academics from 2 different EU-CONEXUS partner universities must be involved in the project (other organisations cannot be part of this core group).
- ✓ Groups of researchers, academics, project holders who already received support from Seed Funding (first call) will not be eligible a second time, with the same partnership.
- ✓ The same project idea won't be financed through Seed Funding twice.
- ✓ Duration of the Seed funding project: up to maximum 12 months.

Evaluation criteria:

The proposal will be assessed with regards to 3 main criteria:

- ✓ **Scientific / Academic excellence**: Relevance of the project with regards to the societal challenge of Smart Urban Coastal Sustainability, Scientific contribution and innovation of the proposed project, Appropriateness, completeness and clarity of the methodology.
- ✓ **Impact**: Impact of proposed activities and results, in particular for EU-CONEXUS, Expected outcomes
- ✓ **Quality & efficiency of implementation**: Work plan, Organisation, Budget coherence with regards to project ambition, Deliverables.

Proposals involving more, rather than less, EU-CONEXUS partner universities will be prioritised.

Funding Criteria:

- ✓ Eligible costs are: consumables, conference fees, publication fees, travels, etc. (personnel costs and equipment are not eligible). A detailed budget must be provided.
- ✓ The funding is **maximum €4400 (VAT included) per project.**

- ✓ Co-funding is allowed and encouraged whether it comes from the partners' own funds or from public or private funds.
- ✓ The expenses related to each project are paid for directly out of the central EU-CONEXUS budget.
- ✓ There is funding available for approximately 15 small-scale projects in total distributed within the 3 calls (around 5 projects supported per call).

Application:

- ✓ The project leader has to send the **completed application form** (Annex 1) to the following email address: projects@eu-conexus.eu
- ✓ **Deadline for applications is 30 April 2024** (one follow-up call will be launched in January 2025).

Selection Rules:

- ✓ A two-step-evaluation will take place:

  - In a first step the Project Development Support Office will assess the conformity of the application to this call and its technical eligibility.

  - In a second step, the applications will be evaluated by a rotating committee composed of 3 representatives from 3 partner universities (evaluators will be designated by the members of EU-CONEXUS Plus Work Package 10, in charge of setting up the Project Development Support Office). To ensure fairness, the aim is to strictly rotate so that each university is represented equally in each year in the evaluation committee. For this second call, the committee members will come from Catholic University of Valencia, Klaipeda University and Technical University of Civil Engineering Bucharest. In addition, the vice-chairs of Academic and Research Councils will participate in the evaluation.
- ✓ A ranking of the projects will be provided by the committee and approximately 5 proposals will be selected for funding based on the ranking
- ✓ The projects selected will be presented to the Research or Academic Councils depending on the field covered by the projects.
- ✓ A report will be submitted at the end of each project according to the format provided.

The Project Development Support Office is in charge of managing the Seed Funding. For any question you can contact the team of project officers at the following address: projects@eu-conexus.eu.

The Project Development Support Office missions are to:

1) *Manage the Seed Funding & Project Development Fund,*
2) *Provide support to projects' holders for preparation and submission of projects in response to external calls for proposals (this includes: advice on relevant calls, advice on structuring projects, support for finding partners, administrative support, budget preparation, proof-reading, support for proposal submission…).*

Information about the partners involved in the project proposal	
EU-CONEXUS project leader:	✓ **Name of the Researcher/Academic** ✓ **Partner University** ✓ **Research Unit / Department** ✓ **Contact information (e-mail and phone number)**
Other staff involved *(if applicable):*	
Other partners of the Project proposal ***Partner 1:***	✓ **Name of the Researcher/Academic** ✓ **University** ✓ **Research Unit / Department** **Contact information (e-mail and phone number)**
Partner 2	✓ **Name of the Researcher/Academic** ✓ **University** ✓ **Research Unit / Department** ✓ **Contact information (e-mail and phone number)**
Partner 3	✓ **Name of the Researcher/Academic** ✓ **University** ✓ **Research Unit / Department** ✓ **Contact information (e-mail and phone number)**
Other partners if relevant (add as many lines as additional partners or remove the empty ones)	✓ **Name of the Researcher/Academic** ✓ **University** ✓ **Research Unit / Department** ✓ **Contact information (e-mail and phone number)**
General information about the project proposal	
Title and acronym of the project:	
Main project objective:	
Project Description **(half a page max.)**	

Scientific/Academic Excellence

Please note that the evaluators won't be necessarily familiar with your topic. Therefore try to be as clear and pedagogical as possible.

(2 pages max.)

Impact

(2 pages max.)

Quality and efficiency of implementation

(2 pages max.)

Budget

Balanced budget (list of expenses & resources indicating the amount requested to Seed Funding and co-funding if relevant)

Expenses in Euros (including VAT)		**Resources in Euros (including VAT)**	
Item xxxxxx	Xxxxx €	Seed Funding	Xxxxx €
Item xxxxxx		Origin of the funding	Xxxxx €
TOTAL	Xxxx €	TOTAL	Xxxx €

Add as many lines as necessary

Date and signature of the project leader:

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SEED FUNDING CALL 3

16/01/2025 – 25/04/2025

SEED FUNDING

EU-CONEXUS Ambition:

The European University for Smart Urban Coastal Sustainability (EU-CONEXUS) is a transnational European higher education and research alliance addressing global and local challenges by tackling coastal environmental, technical, economic and societal needs (SmUCS challenges). EU-CONEXUS is a fully-fledged university. It offers education, training, study programmes, performs research and links with socio-economic actors for supporting innovation.
To find more information, please visit the EU-CONEXUS Website.

The EU-CONEXUS community brings together researchers, teachers and students from the different partner institutions and aims to foster internal collaboration between them by offering **Seed Funding.**

Objectives of the Seed Funding:

The overall objective of the Seed Funding is to enhance collaboration between EU-CONEXUS partners in education, research and innovation on SmUCS challenges.
Therefore, teams from EU-CONEXUS partner universities can apply for Seed Funding in order to develop small-scale internal collaborative projects in the field of Smart Urban Coastal Sustainability (SmUCS). Projects can focus on activities across education, research and innovation.

Smart Urban Coastal Sustainability (SmUCS) means for EU-CONEXUS to focus its education, research & innovation, and knowledge-sharing activities on defining, understanding and addressing societal challenges that are experienced by communities from urban and semi-urbanised coastal regions (rivers, seas and oceans).

Expected outcomes of the projects must be tangible: possibility to work together on a bigger project, joint research, joint presentation in a conference, preparation of a joint publication, joint study programme, enhanced education related activities addressing the societal challenges, etc.

Eligibility criteria:

- ✓ Eligible beneficiaries are the nine EU-CONEXUS partner universities. Other organisations can participate but do not receive any funding.
- ✓ A seed funding project proposal must be submitted.
- ✓ The project proposal subject must approach one or several challenges in the field of Smart Urban Coastal Sustainability (SmUCS).
- ✓ At least 2 researchers or academics from 2 different EU-CONEXUS partner universities must be involved in the project (other organisations cannot be part of this core group).
- ✓ Groups of researchers, academics, project holders who already received support from Seed Funding (first and second calls) will not be eligible a third time, with the same partnership.
- ✓ The same project idea won't be financed through Seed Funding twice.
- ✓ Duration of the Seed Funding project: up to maximum 12 months.

Evaluation criteria:

The proposal will be assessed with regards to 3 main criteria:

- ✓ **Excellence**: Relevance of the project with regards to the societal challenge of Smart Urban Coastal Sustainability, Education, research or innovation contribution of the proposed project, Appropriateness, completeness and clarity of the methodology.

SEED FUNDING

- ✓ **Impact**: Impact of proposed activities and results, in particular for EU-CONEXUS, Expected outcomes
- ✓ **Quality & efficiency of implementation**: Work plan, Organisation, Budget coherence with regards to project ambition, Deliverables.

Proposals involving more partner universities will be prioritised.

Funding Criteria:

- ✓ Eligible costs are: conference fees, publication fees, travels, etc. (personnel costs, equipment and consumables or services related to research are not eligible). A detailed budget must be provided.
- ✓ The funding is **maximum €4400 (VAT included) per project.**
- ✓ Co-funding is allowed and encouraged whether it comes from the partners' own funds or from public or private funds.
- ✓ The expenses related to each project are paid for directly out of the central EU-CONEXUS budget.
- ✓ There is funding available for approximately 20 small-scale projects in total distributed within 4 calls (around 5 projects supported per call).

Application:

- ✓ The project leader has to send the **completed application form** (Annex 1) to the following email address: projects@eu-conexus.eu
- ✓ **This call is open continuously for the year 2025 with two cut-off dates:**
  - **April 25th COB, 2025 and**
  - **August 29th COB, 2025**.

  NB: Projects not selected for funding after the first cut-off date won't be automatically part of the second round (for the second cut-off date). These projects should be re-submitted to be evaluated again after the second cut-off date.

Selection Rules:

- ✓ A two-step-evaluation will take place:

  - In a first step the Project Development Support Office will assess the conformity of the application to this call and its technical eligibility.

  - In a second step, the applications will be evaluated by a rotating committee composed of 3 representatives from 3 partner universities (evaluators are designated by the members of EU-CONEXUS Plus Work Package 10, in charge of setting up the Project Development Support Office). After the first cut-off date, the committee members will come from la Rochelle Université, South East Technological University and University of Zadar. After the second cut-off date, the committee members will come from Frederick University, La Rochelle Université and University of Rostock. In addition, for both cut-off dates, the vice-chairs of Academic and Research Councils will participate in the evaluation.
- ✓ A ranking of the projects will be provided by the committee and approximately 5 proposals will be selected for funding based on the ranking.
- ✓ Applicants will be notified one month after the cut-off date at the latest.
- ✓ The projects selected will be presented to the Research or Academic Councils depending on the field covered by the projects.

SEED FUNDING

- ✓ A report will be submitted at the end of each project according to the format provided.

The Project Development Support Office is in charge of managing the Seed Funding. For any question you can contact the team of project officers at the following address: projects@eu-conexus.eu.

The Project Development Support Office missions are to:

1) *Manage the Seed Funding,*
2) *Work in order to increase mobilisation of EU-CONEXUS community in developing common projects either internally or in response to external calls for proposals It offers training, information sessions to the community and facilitates collaboration of project development support structures through knowledge and expertise sharing.*

SEED FUNDING

Information about the partners involved in the project proposal	
EU-CONEXUS project leader:	✓ **Name of the Researcher/Academic** ✓ **Partner University** ✓ **Research Unit / Department** ✓ **Contact information (e-mail and phone number)**
Other staff involved *(if applicable):*	
Other partners of the Project proposal ***Partner 1:***	✓ **Name of the Researcher/Academic** ✓ **University** ✓ **Research Unit / Department** **Contact information (e-mail and phone number)**
Partner 2	✓ **Name of the Researcher/Academic** ✓ **University** ✓ **Research Unit / Department** ✓ **Contact information (e-mail and phone number)**
Partner 3	✓ **Name of the Researcher/Academic** ✓ **University** ✓ **Research Unit / Department** ✓ **Contact information (e-mail and phone number)**
Other partners if relevant (add as many lines as additional partners or remove the empty ones)	✓ **Name of the Researcher/Academic** ✓ **University** ✓ **Research Unit / Department** ✓ **Contact information (e-mail and phone number)**
General information about the project proposal	
Title and acronym of the project:	
Main project objective:	
Project Description **(half a page max.)**	

SEED FUNDING

Excellence **(2 pages max.)**
Impact **(2 pages max.)**
Quality and efficiency of implementation **(2 pages max.)**

Budget

Balanced budget (list of expenses & resources indicating the amount requested to Seed Funding and co-funding if relevant)

Expenses in Euros (including VAT)		**Resources in Euros (including VAT)**	
Item xxxxxx	Xxxxx €	Seed Funding	Xxxxx €
Item xxxxxx		Origin of the funding	Xxxxx €
TOTAL	Xxxx €	TOTAL	Xxxx €

Add as many lines as necessary

Date and signature of the project leader:	

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SEED FUNDING CALL 4

04/06/2025 – 29/08/2025

SEED FUNDING

EU-CONEXUS Ambition:

The European University for Smart Urban Coastal Sustainability (EU-CONEXUS) is a transnational European higher education and research alliance addressing global and local challenges by tackling coastal environmental, technical, economic and societal needs (SmUCS challenges). EU-CONEXUS is a fully-fledged university. It offers education, training, study programmes, performs research and links with socio-economic actors for supporting innovation.
To find more information, please visit the EU-CONEXUS Website.

The EU-CONEXUS community brings together researchers, teachers and students from the different partner institutions and aims to foster internal collaboration between them by offering **Seed Funding.**

Objectives of the Seed Funding:

The overall objective of the Seed Funding is to enhance collaboration between EU-CONEXUS partners in education, research and innovation on SmUCS challenges.
Therefore, teams from EU-CONEXUS partner universities can apply for Seed Funding in order to develop small-scale internal collaborative projects in the field of Smart Urban Coastal Sustainability (SmUCS). Projects can either focus on activities related to education, or they can also focus on activities related to research and innovation but in this case they must necessarily have an education component (i.e. activities involving researchers **and** students[1], projects that have a direct impact on students, knowledge sharing with students regarding the outcome of the project in research seminars for instance, etc.).[2] For instance, these activities related to education can be linked with virtual exchanges, Collaborative Online International Learning, Blended Intensive Programmes, Student Research Hubs, Open Lab Hours of EU-CONEXUS.

Smart Urban Coastal Sustainability (SmUCS) means for EU-CONEXUS to focus its education, research & innovation, and knowledge-sharing activities on defining, understanding and addressing societal challenges that are experienced by communities from urban and semi-urbanised coastal regions (rivers, seas and oceans).

Expected outcomes of the projects must be tangible: possibility to work together on a bigger project, impact on education/on students, results aiming at closing the gap between research & students, joint academic offer (e.g. joint programme, micro-credential, etc.), enhanced students skills and knowledge (trainees involvement, sharing latest research results, etc. and possibly contributing to a deeper joint collaboration between involved parties and EU-CONEXUS partners.

Eligibility criteria:

- ✓ Eligible beneficiaries are the nine EU-CONEXUS partner universities. Other organisations can participate but do not receive any funding.
- ✓ A seed funding project proposal must be submitted.
- ✓ The project proposal subject must approach one or several challenges in the field of Smart Urban Coastal Sustainability (SmUCS).
- ✓ Education related and/or impacting activities must be clearly visible and stressed in the proposal. Projects that do not include an education component will be rejected.

[1] Students comprise PhD students, Master students, Bachelor students...

[2] EU-CONEXUS Plus being funded by Erasmus+ in the frame of the European Universities Initiative, Seed Funding projects should therefore be linked to activities targeting education, research and service to society. Pure research projects are not eligible.

SEED FUNDING

- ✓ At least 2 researchers or academics from 2 different EU-CONEXUS partner universities must be involved in the project (other organisations cannot be part of this core group).
- ✓ Groups of researchers, academics, project holders who already received support from any of the previous Seed Funding calls will not be eligible a second time, with the same partnership.
- ✓ The same project idea won't be financed through Seed Funding twice.
- ✓ Duration of the Seed Funding project: up to maximum 12 months (strict deadline for expenses eligibility will be 31 October 2026).

Evaluation criteria:

The proposal will be assessed with regards to 3 main criteria:

- ✓ **Excellence**: Relevance of the project with regards to the societal challenge of Smart Urban Coastal Sustainability, Education, research or innovation contribution of the proposed project, Appropriateness, completeness and clarity of the methodology.
- ✓ **Impact**: Impact of proposed activities and results, in particular for students and EU-CONEXUS at large, Expected outcomes
- ✓ **Quality & efficiency of implementation**: Work plan, Organisation, Budget coherence with regards to project ambition, Deliverables.

Proposals involving more partner universities will be prioritised.

Funding Criteria:

- ✓ Eligible costs are: conference fees, publication fees, travels, etc. (personnel costs, equipment and consumables or services related to research are not eligible). A detailed budget must be provided.
- ✓ The funding is **maximum €4400 (VAT included) per project.**
- ✓ Co-funding is allowed and encouraged whether it comes from the partners' own funds or from public or private funds.
- ✓ The expenses related to each project are paid for directly out of the central EU-CONEXUS budget.
- ✓ For this last round of the call there is funding available for approximately 5 small-scale projects.

Application:

- ✓ The project leader has to send the **completed application form** (Annex 1) to the following email address: projects@eu-conexus.eu
- ✓ **This call is open until:**
  - **August 29th COB, 2025**.

Selection Rules:

- ✓ A two-step-evaluation will take place:

  - In a first step the Project Development Support Office will assess the conformity of the application to this call and its technical eligibility.

  - In a second step, the applications will be evaluated by a rotating committee composed of 3 representatives from 3 partner universities (evaluators are designated by the members of EU-CONEXUS Plus Work Package

10, in charge of setting up the Project Development Support Office). For this round of the call, the committee members will come from Frederick University, La Rochelle Université and University of Rostock. In addition, the vice-chairs of Academic and Research Councils will participate in the evaluation.

- ✓ A ranking of the projects will be provided by the committee and approximately 5 proposals will be selected for funding based on the ranking.
- ✓ Applicants will be notified one month after the cut-off date at the latest.
- ✓ The projects selected will be presented to the Research or Academic Councils depending on the field covered by the projects.
- ✓ A report will be submitted at the end of each project according to the format provided.

The Project Development Support Office is in charge of managing the Seed Funding. For any question you can contact the team of project officers at the following address: projects@eu-conexus.eu.

The Project Development Support Office missions are to:

1) *Manage the Seed Funding,*
2) *Work in order to increase mobilisation of EU-CONEXUS community in developing common projects either internally or in response to external calls for proposals It offers training, information sessions to the community and facilitates collaboration of project development support structures through knowledge and expertise sharing.*

SEED FUNDING

Information about the partners involved in the project proposal	
EU-CONEXUS project leader:	✓ **Name of the Researcher/Academic** ✓ **Partner University** ✓ **Research Unit / Department** ✓ **Contact information (e-mail and phone number)**
Other staff involved *(if applicable):*	
Other partners of the Project proposal ***Partner 1:***	✓ **Name of the Researcher/Academic** ✓ **University** ✓ **Research Unit / Department** **Contact information (e-mail and phone number)**
Partner 2	✓ **Name of the Researcher/Academic** ✓ **University** ✓ **Research Unit / Department** ✓ **Contact information (e-mail and phone number)**
Partner 3	✓ **Name of the Researcher/Academic** ✓ **University** ✓ **Research Unit / Department** ✓ **Contact information (e-mail and phone number)**
Other partners if relevant (add as many lines as additional partners or remove the empty ones)	✓ **Name of the Researcher/Academic** ✓ **University** ✓ **Research Unit / Department** ✓ **Contact information (e-mail and phone number)**
General information about the project proposal	
Title and acronym of the project:	
Main project objective:	
Project Description **(half a page max.)**	

SEED FUNDING

Excellence **(2 pages max.)**
Impact **(2 pages max.)**
Quality and efficiency of implementation **(2 pages max.)**

Budget

Balanced budget (list of expenses & resources indicating the amount requested to Seed Funding and co-funding if relevant)

Expenses in Euros (including VAT)		**Resources in Euros (including VAT)**	
Item xxxxxx	Xxxxx €	Seed Funding	Xxxxx €
Item xxxxxx		Origin of the funding	Xxxxx €
TOTAL	Xxxx €	TOTAL	Xxxx €

Add as many lines as necessary

Date and signature of the project leader:	

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